



City Council Meeting

Monday, October 18, 2021 at 6:00 pm

Meeting Location

320 N Main St. Falls City, OR 97344 (or Web Application, in writing)

How to Attend and/or Participate:

1. In Person: 320 N Main St. Falls City, OR 97344
2. Call-in:
 - a. 1 253 215 8782
 - b. Meeting ID: 986 5676 6387
 - c. Passcode: 585730
 - d. You will be muted but may “raise your hand” to indicate you wish to comment.
3. Web Application: Zoom Webinar
[zoom link](#)
 - a. Passcode: 099970
 - b. You will be muted but may “raise your hand” to indicate you wish to comment during Public Comments.
4. Write-In: Using regular mail or email.
 - a. info@fallscityoregon.gov; 299 Mill St. Falls City, OR 97344

The City of Falls City does not discriminate in providing access to its programs, services, and activities on the basis of race, color, religion, ancestry, national origin, political affiliation, sex, age, marital status, physical or mental disability, or any other inappropriate reason prohibited by law or policy of the state or federal government. Should a person need special accommodations or interpretation services, contact the City at 503.787.3631 at least one working day prior to the need for services and every reasonable effort to accommodate the need will be made.

1. CALL TO ORDER & ROLL CALL

TJ Bailey, Mayor____ Dennis Sickles ____ Lori Jean Sickles____
Jennifer Drill ____ Tony Meier____ Amy Houghtaling____ Martha Jirovec ____

2. PLEDGE OF ALLEGIANCE

3. MOTION TO ADOPT THE ENTIRE AGENDA

4. ANNOUNCEMENTS, APPOINTMENTS, APPRECIATION, PROCLAMATIONS

5. COMMUNITY & GOVERNMENT ORGANIZATIONS

- a. Falls City Public Works Report
- b. Falls City Fire Report
- c. Polk County Sheriff's Report

6. REPORTS

- a. Mayor**
- b. Council**
- c. Manager Report**

7. CONSENT AGENDA

a. Approval of the Minutes

- i. August 16, 2021, Regular Meeting

b. Approval of the Bills

8. PUBLIC COMMENTS & LETTER COMMUNICATIONS

In order to encourage an environment of openness, courtesy and respect for differing points of view, please refrain from behavior that is disruptive to the meeting such as making loud noises, clapping, shouting, booing, or any other activity that disrupts the orderly conduct of the meeting. Abusive language will not be tolerated.

Please limit your commentary to five (3) minutes or less.

9. NEW BUSINESS

- a. Polk County Cemetery Savers Update**
- b. Best Ever Solutions Business License**

10. OLD BUSINESS

- a. Municipal Court**

11. CITIZEN COMMITTEES

- a. Parks & Recreation, Public Works, Historic Landmarks are all back to in person meetings located at the Community Center.**

12. GOOD OF THE ORDER

13. ADJOURN

Posted October 16, 2021: Frink's, City Hall, Community Center, Falls City Website

Contact: Jamie Ward, City Recorder (jward@fallscityoregon.gov 503-787-3631) | Agenda published on 10/17/2021 at 7:51 AM



City of Falls City

299 Mill St • Falls City, Oregon • 97344
Ph. (503) 787-3631 • www.fallscityoregon.gov

Public Works Report September of 2021

Administration

Normal operations.

Water Division

Normal operations.

Sewer Division

Normal operations.

Streets Division

Normal operations.

Parks & Cemeteries Division

Normal operations.

Non-Sewer Wastewater Division (TMDL)

Normal operations.

From: [Sharon](#)
To: [AJ Foscoli](#); [Jamie Ward](#)
Subject: FCFD October report for Council packet 10-18-2021
Date: Friday, October 8, 2021 3:16:26 PM
Attachments: [FCFD volunteer activity mo report 9- 2021.docx](#)

Greetings to all:

For the month of September the Falls City Fire Dept. Answered 19 calls.

14 Emergency Medical Calls

1 MVA

2 Unauthorized Burns

1 Smoke Alarm false call.

1 Medical call was in the Black Rock area that FCFD and Dallas Ambulance handled

The Volunteers have been busy with training every Wednesday.

We are pleased to announce that we recently were notified that we were awarded the Rural EMS Training Grant for 2021-22. (This is a special grant designed to help small, rural EMS agencies struggling to train, respond on calls, purchase training equipment and put on mandatory training and help recruit new volunteers to be trained to assist on all calls). This grant was especially designed to help with in-person-training, maintaining current volunteers at required training levels, and recruit new volunteers and train under the difficulty felt due to the COVID impacts. Some of the new training focus will include mental health for patients and first responders, Alcohol, drug and opiate overdoses, special training for Pediatrics and Senior Citizen considerations.

This grant will also fund a new EMR class that will produce at least three more newly certified EMR volunteers, who are also training as fire fighters. Shaorn will start training this class this month, Monday, October the 11th. By November, thanks to this grant, we will have 3 more EMRs ready to help on calls.

More training and more personnel benefits the community in all ways.

We were awarded the full amount applied for, which is \$24,357.80. This is a NO Match grant, so no costs to the City for this grant!

These funds will go towards replacing old, outdated and worn out training equipment, (most of which were either donated to us after another agency was done with them, or purchased and donated by Sharon (assistant chief) out of her own pocket). We are excited that we also will be able to purchase some new training equipment with state of the art options to better enhance our training experiences and greatly improve our skill levels.

The grant funds will also help us update areas in our training room, such as upgrading the 40+ year old over head lighting. The old system uses the light bulbs which are now considered hazardous materials. We will be able to use the same fixture basis, but update with new, safe and energy efficient LED lights and replace the yellowed and cracked lens covers. By reusing the fixture bases, we will save over \$3,000 for the updated light project.

We will need to request the Council to please consider entering this grant funding into a Supplemental Budget so that we may begin our projects as soon as possible.

And one more grant we have just been notified as well, is that we will be awarded the ODF Sate Fire Marshall's grant for 2021. This will be a \$4,800 grant with again no cost to the City, as it has a 50% "n kind match", which the volunteers fulfill that 50% by completing extra activities throughout the department and community, such as clean ups, outside training for the community, Christmas Cheer, Toys for Tots, Community Ed, etc.

In community projects, the Fire Dept will once again hand out candy and gift bags for Halloween, following CDC and state guidelines for COVID precautions. We will hand out individual packages. Have one bay door open where trick or treaters and their parents can step up to the open door, but remain out doors, one a time to receive their treats. Face masks will be required. This is in coordination with the Mt. Gospel Church's Trunk or Treat affair.

Thank you for your strong and continued support of the department! We appreciate all that you do for us and our community!

We are proud to serve our community, family, neighbors and freinds.

Stay safe and well,
Take care,
Sharon Volk Greve
Assistant Chief
Falls City Fire Dept.
Cell: (503) 871-5140



City of Falls City
299 Mill Street
Falls City, OR 97344
Ph 503.787.3631

City Manager's Report October 18, 2021

Introduction

As summer has turned into fall, we've had some welcome rain that has relieved the lingering challenges brought on by our (very) hot summer. The burn ban in the county has finally lifted, and long-range weather forecasts predict that we may have an unusually cold winter to look forward to. This most likely means that folks will be indoors more often than not, putting them at greater risk for COVID, as we navigate through spikes in the number of infections. As the FDA is considering approving both the Johnson & Johnson and Moderna vaccines for booster shots (Pfizer has already received approval), we may have an additional tool with which to fight severe infections that lead to hospitalizations. We look forward to being able to collaborate with our healthcare partners to host a booster shot immunization event as soon as it is deemed safe to do so.

Wastewater Project – I have been continuing to attend the regular meetings with the multi-organizational team putting together the ultimate application for financing through USDA-RD. Thanks to the unprecedented federal funding from the American Recovery Plan Act, the city will receive funds that can help in paying for the various required assessments for USDA-RD funding of the project. Thanks to these funds, and the approved CDBG grant dollars we will receive for this project, we are moving forward with the Preliminary Engineering Report (PER). This planning document is required by state and federal funding agencies as part of the process of obtaining financial assistance for development of drinking water, wastewater, solid waste, and stormwater facilities. In addition, based on guidance from our state and federal partners, we will apply part of the CDBG funding to pay for USDA's Cultural Resource Survey, and the USDA SEARCH grant to pay for the aforementioned PER. This will ensure that all grant funding options available to the city are applied for eligible portions of the project, in order to meet all state and federal requirements. Once these milestones are completed, the project will move out of the design phase into the construction phase with a bidding process aimed at the next construction cycle. The work to complete the required assessments for USDA's RD funding has begun in earnest and is proceeding according to plan. Our city's contract engineers are overseeing these tasks with their subcontractors and are keeping all of the funding agencies apprised of their progress at the monthly meetings.

Luckiamute Clinic Business Space – We are continuing to work with Polk County partners as they submit a business assistance grant that would allow businesses in the Luckiamute Clinic Business Space access to technical support for their operations. This assistance would range from in-depth/technical expertise on financials, to general operations to marketing etc. The grant was submitted to Business Oregon and we hope to hear about the result of these collaborative efforts in the coming months. In the meantime, we are also continuing talks with Salem Health to see if they can provide direct health and wellness and/or telemedicine services to Falls City. We recently had a very good conversation about how the various healthcare partners in Polk County can find funding for a medical professional to staff in-person office hours at the clinic. Finally, we have agreed to let another small business share space in the Luckiamute Clinic on a conditional basis until their business license is approved by the council for them to operate in Falls City officially. With this addition, all of the separate rooms in the back of the clinic, as well as the upstairs are now occupied, and we look forward to filling the front room just West of the entrance in the near future.

Cemetery Clean-up – Thanks to the gracious and generous offer by the Polk Cemetery Savers, who have helped Falls City in the past by cleaning up the Falls City Lower Cemetery, clean-up of the Upper Cemetery is ongoing steadily (report is attached in the agenda). Updates on this group's progress can be found on Falls City community Facebook pages. Anyone interested in supporting these community volunteers is encouraged to reach out to the Polk Cemetery Savers. As the weather gets colder and rainier, the volunteers will cease their work until spring, when they will resume and finish their project.

Code Enforcement & Municipal Court – Falls City staff has signed a contract with the city of Dallas for use of their Code Enforcement officer to provide code enforcement services to Falls City on a contractual basis. Mark Lapinskas has toured our community several times, familiarizing himself with the various levels of code non-compliance. As stated previously, his focus will be on health & safety issues first and foremost, as well as being the first line of engagement with the community to fulfill the city's goal to help educate residents on the health & safety aspect of our municipal code. His other duties will include scheduling mitigating efforts with city assistance for those in non-compliance within 2021. As part of the city's communication plan on code enforcement, there will be town halls at the end of October, beginning of December and beginning of January. Since no citations will be issued to properties in non-compliance, until they've had the opportunity to voluntarily address their code infractions, Falls City will not be resuming court services until February. These official proceedings will be held at Dallas' municipal court based on an existing IGA (Intergovernmental Agreement).

Falls Park Loan Close-out – Thanks to an extremely generous contribution to the city of Falls City by John Schoon, a former representative to the Oregon Legislature for the region including Falls City, we have been able to close out the loan for the Falls Park. In addition, fmr. Rep. Schoon donated an extra \$5,000 to be used to clean up and develop the park. We owe fmr. Rep. Schoon a huge debt of gratitude for his dedicated public service and for his generous donation. We look forward to being able to celebrate his generosity with progress in developing the Falls Park for the community and visitors alike. Anyone interested in being part of the clean-up and development of the Falls Park is encouraged to contact the Parks & Recreation committee and City Hall for more information.

DLCD Planning Grant – We're very happy to be able to announce that Falls City has just been awarded a planning grant by the Department of Land Conservation and Development for the sum of \$7,425. This grant will help Falls City to explore redevelopment options for the Greenhaven RV Park and include a code update that addresses tiny homes. Since the award is not official until it has been signed and returned to DLCD, a staff report will be included in the November council meeting that details the grant's deliverables as well as the executed contract.

Sincerely,

A handwritten signature in blue ink, appearing to read "AJ Foscoli". The signature is stylized with a large, looped "A" and a cursive "Foscoli".

AJ Foscoli



City Council Meeting

Minutes

Monday, August 16, 2021 at 6:00 pm

Attendees: jward@fallscityoregon.gov

Manager@fallscityoregon.gov

Meeting Location

320 N Main St. Falls City, OR 97344 (or Web Application, in writing)

How to Attend and/or Participate:

1. In Person: 320 N Main St. Falls City OR 97344- Masks are Mandatory
 2. Call-in:
 - a. 1 346 248 7799
 - b. Meeting ID: 848 4136 8296
 - c. Passcode: 929339
 - d. You will be muted but may “raise your hand” to indicate you wish to comment.
-
1. Web Application: Zoom Webinar
[Zoom Link](#)
 - a. 1 346 248 7799
 - b. Meeting ID: 848 4136 8296
 - c. Passcode: 929339
 - c. You will be muted but may “raise your hand” to indicate you wish to comment during Public Comments.
 4. Write-In: Using regular mail or email.
 - a. info@fallscityoregon.gov; 299 Mill St. Falls City, OR 97344

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- 1. CALL TO ORDER & ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. MOTION TO ADOPT THE ENTIRE AGENDA**
- 4. ANNOUNCEMENTS, APPOINTMENTS, APPRECIATION, PROCLAMATIONS**

Vacant Council Seat Appointment

Minutes:

Martha Jirovec a two and half year Falls City Resident gave a brief description of her experience with city government. She has worked in programs focusing on grant writing, Budgeting, Waste Water, and DEQ. She has also helped serve on local events such as Falls City PRIDE, The Annual Thanksgiving Dinner, and the THRIVES Committee.

Councilor D. Sickles asked if Mrs. Jirovec was aware of the time commitment it took to hold a council seat.

Mrs. Jirovec stated that she was aware and prepared for the commitment.

A motion was made by Councilor A. Houghtaling and seconded by Councilor L. Sickles to appoint Martha Jirovec as City Councilor to fill the vacant seat.

Councilor Drill asked why Mrs. Jirovec wanted to fill the role of Falls City Councilor or if anyone talked her into this role.

Mrs. Jirovec stated that no, no one talked her into the idea. She was looking into this position if it were now or at the next election cycle.

A roll call vote was made Motion carried 5-0-0-0. Ayes: Lori Jean Sickles, Tony Meier, Amy Houghtaling, Dennis Sickles.

Mayor Bailey Swore Martha Jirovec in as a Falls City Councilor.

Vote results:

Ayes: 5 / Nays: 0

5. COMMUNITY & GOVERNMENT ORGANIZATIONS

a. Falls City Public Works Report

Minutes:

No Comments

b. Falls City Fire Report

Minutes:

Councilor D. Sickles wanted to thank Councilor J. Drill for her wonderful assistance on a fire that was extinguished on his property.

c. Polk County Sheriff's Report

Minutes:

No Comments

6. REPORTS

a. Mayor

Minutes:

Mayor Bailey reported that he and City Manager Foscoli met with Polk County Administrator Greg Hanson on June 21st. to discuss the wastewater rate increase and see if Falls City could get some funding to offset some of the costs residents will have to pay. Mayor Bailey feels that the meeting was successful and we have a significant chance of receiving some funding.

Mayor Bailey also mentioned that he along with previous Mayor Gordon went to the annual Mayors Conference on July 27, 2021, through August 01, 2021.

Mayor Bailey feels that this was an extraordinary experience for him and has helped him learn more about his duties as Mayor. Mayor Bailey stated there were a couple of workshops he wanted to focus on, council rules being at the top of that list.

Mayor Bailey wanted to mention to the city council that our previous Mayor Jeremy Gordon was presented with the small cities mayor award. He feels it helps bring Falls City into such a positive light.

b. Council

Minutes:

Councilor J. Drill wanted to follow up on the log that fell into the Luckiamute River near where people jump into the falls. She also wanted to know if there was a way to get some kind of stairs to access the river from the east side of the park.

Councilor J. Drill wanted to let the council know that she has had multiple residents ask why access to the rock ledge was cut off.

Councilor L. Sickles stated that there was still access from the High School football field.

Councilor T. Meier brought to the council's attention that Public Works didn't meet last month due to a death in the City Records family.

Councilor A. Houghtaling would like the City Manager to look into wages of similar cities and see if we can make our wages more competitive for our staff.

Councilor L. Sickles agrees and feels it will help keep employees around for a longer time.

Councilor D. Sickles stated that the school is getting ready to start back up and would like to see the community support at the home football and volleyball games.

c. Manager Report

City Manager's Report August 16, 2021

Minutes:

City Manager Foscoli read his monthly manager's report (see exhibit A).

Councilor J. Drill asked what the city has planned in the case of a fire that would require residents to evacuate.

Councilor A. Houghtaling stated that she thinks there is a procedure in our

emergency management book and if now council should redo it and add guidelines for residents to follow.

Councilor D. Sickles thinks it is a really good idea and expressed his concerns about residents who do not have access to transportation if that scenario ever came to fruition.

Polk County Commissioner J. Gordon thought it would be a good idea to reach out to Dan Bender and set up a time for him to come to council and go over what the county's emergency plan is.

7. CONSENT AGENDA

a. Approval of the Bills

Minutes:

A motion was made by Councilor D. Sickles and Seconded by Councilor A. Houghtaling that the City Council of the City of Falls City accept the consent agenda approving the Bills. Motion carried 6-0-0-0. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Amy Houghtaling, Dennis Sickles, Martha Jirovec.

Nays:

Vote results:

Ayes: 6 / Nays: 0

8. PUBLIC COMMENTS & LETTER COMMUNICATIONS

Minutes:

Polk County Commissioner Jeremy Gordon stated that he was in his second week as a Commissioner and it has been fun meeting with department heads and getting to know the operations around the county. There are some exciting things happening due to receiving 16 million dollars in ARPA funds. Gordon stated that there was a wide variety of ideas out there on how to spend the funding. examples include building a new community outreach building across from the courthouse, in hopes that family needs can be handled more efficiently. Hard infrastructure projects including the Falls City Wastewater project. Gordon stated that with every \$500,000.00 donation it would decrease each resident's \$8.00 in rate increases, as well as investing in Grand Ronde Sewer Project. There is a big need for more childcare so they would like to focus on getting more support for home-based childcare providers.

He would like to add that he would love to continue to hear from the council, in order to keep an adventure of communication open.

He will also be the liaison of the homelessness alliance.

9. NEW BUSINESS

a. Archive Social Proposal

Archive Social Proposal

Minutes:

City Recorder Jamie Ward spoke regarding a proposal for Archive Social. A company that helps track and retain social media information in case of a Public Records Request. Oregon has strict retention schedules and this will help the

city stay up to date with those regulations. Oregon Public Records law includes any writing that contains information relating to the conduct of the public's business, including but not limited to court records, mortgages, and deed records. prepared, owned, used, or retained by a public body regardless of the physical form of characteristics.

Councilor A. Houghtaling stated that the school used the same company for their social media account.

Councilor M. Jirovec would like for city staff to get a few additional quotes from similar companies and bring them back to the council.

b. Street Closure

Amy Houghtaling

Minutes:

Councilor A. Houghtaling submitted a street closure application for a monthly health fair that will take place in front of the Dr's. Clinic. The street closure is only for the first one, each additional fair will be held in the community center. A motion was made by Councilor D. Sickles and seconded by Councilor T. Meier to approve the street closure application Motion carried 6-0-0-0. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Amy Houghtaling, Dennis Sickles, Martha Jirovec

Vote results:

Ayes: 6 / Nays: 0

c. 2020 TMDL Report

Minutes:

City Recorder, Jamie Ward presented the council with the 2020 TMDL letter.

d. Grant Writing Contract

Minutes:

City Manager Foscoli would like council approval to seek out and hire a dedicated grant writing/managing contractor to meet the various council goals as well as executing on adopted plans with our limited budget.

A motion was made by Councilor A. Houghtaling and seconded by Councilor L. Sickles to recommend a motion to direct the City Manager to negotiate and sign a Grant Writer contractor but not to exceed up to \$25,000.00 for six months of work. Motion carried 6-0-0-0. Ayes: Lori Jean Sickles, Tony Meier, Amy Houghtaling, Dennis Sickles, Martha Jirovec

Vote results:

Ayes: 6 / Nays: 0

e. Economic Development Tutorial

Minutes:

The video tutorial was not shown due to technical difficulties.

a. None

11. CITIZEN COMMITTEES

a. Parks & Recreation, Public Works, Historic Landmarks are all back to in person meetings located at the Community Center.

b. Mask Requirements

12. GOOD OF THE ORDER

Minutes:

Councilor A. Houghtaling received notice that the school had not submitted the required street closure application for the dedication of the school. She asked the council to approve it without an application in hand but stated Art Houghtaling would turn one in and pay the fee first thing in the morning. The street would be closed on Prospect from Wood to the playground on August 28, 2021, from 5:00-8:00 p.m.

A motion was made by Councilor D. Sickles and seconded by Councilor A. Houghtaling to approve the street closure application from the school district. Motion carried 6-0-0-0. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Amy Houghtaling, Dennis Sickles, Martha Jirovec

Vote results:

Ayes: 6 / Nays: 0

13. ADJOURN

Minutes:

A motion was made by Councilor D. Sickles and seconded by Councilor L. Sickles to adjourn. Motion carried 6-0-0-0. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Amy Houghtaling, Dennis Sickles, Martha Jirovec.

Meeting Adjourned at 7:30 p.m.

Vote results:

Ayes: 6 / Nays: 0

Contact: Jamie L Ward (jward@fallscityoregon.gov 503-787-3631)

City of Falls City
Paid Bills Report
As of September 28, 2021

Date	Memo	Account	Class	Amount
CIS Trust				
07/26/2021	Inv FLC GASB75 2018 Final	Accounts Payable		-15,939.94
07/26/2021	Inv FLC GASB75 2018 Final	Worker's Comp Insura...	01 GENERAL FUND:01.0...	300.00
07/26/2021	Inv FLC GASB75 2018 Final	Worker's Comp Insura...	01 GENERAL FUND:01.0...	6,700.00
07/26/2021	Inv FLC GASB75 2018 Final	Worker's Comp Insura...	01 GENERAL FUND:01.0...	1,500.00
07/26/2021	Inv FLC GASB75 2018 Final	Worker's Comp Insura...	01 GENERAL FUND:01.0...	400.00
07/26/2021	Inv FLC GASB75 2018 Final	Worker's Comp Insura...	11 STREET FUND	1,500.00
07/26/2021	Inv FLC GASB75 2018 Final	Worker's Comp Insura...	20 WATER OPERATING ...	3,000.00
07/26/2021	Inv FLC GASB75 2018 Final	Worker's Comp Insura...	13 SEWER FUND	2,500.00
07/26/2021	Inv FLC GASB75 2018 Final	Professional Services	SHARED SERVICES	39.94
Total CIS Trust				0.00
Oregon Department of Surplus				
09/28/2021	Inv ARG64519, Inv ARK46...	Accounts Payable		-384.00
09/28/2021	Chairs for Clinic- 12 quantity	Facilities O & M	01 GENERAL FUND:01.0...	60.00
09/28/2021	Liquid Hand Soap 24 bottles	Facilities O & M	01 GENERAL FUND:01.0...	24.00
09/28/2021	Circular Saw	Facilities O & M	01 GENERAL FUND:01.0...	300.00
Total Oregon Department of Surplus				0.00
Petro Card				
09/28/2021	C800376	Accounts Payable		-256.94
09/28/2021	PW Fuel	Equipment O & M	11 STREET FUND	85.64
09/28/2021	PW Fuel	Equipment O & M	13 SEWER FUND	85.65
09/28/2021	PW Fuel	Equipment O & M	20 WATER OPERATING ...	85.65
Total Petro Card				0.00
Polk Community Development Corporation				
09/28/2021	H19009-5	Accounts Payable		-88,235.00
09/28/2021	CDBG H19009 Draw 5	'19 CDBG Housing Gra...	01 GENERAL FUND:01.0...	88,235.00
Total Polk Community Development Corporation				0.00
Quadient				
04/19/2021	Credit for overpayment	Accounts Payable		257.05
04/19/2021	Credit for overpayment	Operational Expenses	SHARED SERVICES	-257.05
Total Quadient				0.00
Williamson & Aebi, LLP				
09/28/2021	Aug /21 Accountant	Accounts Payable		-700.00
09/28/2021	08/21 Accountant	Professional Services	01 GENERAL FUND:01.0...	700.00
Total Williamson & Aebi, LLP				0.00
TOTAL				0.00

City of Falls City
Paid Bills Report
As of October 1, 2021

Date	Memo	Account	Class	Amount
CIS Trust				
07/26/2021	Inv FLC GASB75 2018 Final	Accounts Payable		-15,939.94
07/26/2021	Inv FLC GASB75 2018 Final	Worker's Comp Insura...	01 GENERAL FUND:01.0...	300.00
07/26/2021	Inv FLC GASB75 2018 Final	Worker's Comp Insura...	01 GENERAL FUND:01.0...	6,700.00
07/26/2021	Inv FLC GASB75 2018 Final	Worker's Comp Insura...	01 GENERAL FUND:01.0...	1,500.00
07/26/2021	Inv FLC GASB75 2018 Final	Worker's Comp Insura...	01 GENERAL FUND:01.0...	400.00
07/26/2021	Inv FLC GASB75 2018 Final	Worker's Comp Insura...	11 STREET FUND	1,500.00
07/26/2021	Inv FLC GASB75 2018 Final	Worker's Comp Insura...	20 WATER OPERATING ...	3,000.00
07/26/2021	Inv FLC GASB75 2018 Final	Worker's Comp Insura...	13 SEWER FUND	2,500.00
07/26/2021	Inv FLC GASB75 2018 Final	Professional Services	SHARED SERVICES	39.94
Total CIS Trust				0.00
Dallas Auto Parts				
10/01/2021	Acct 3020; Sept '21 State...	Accounts Payable		-25.53
10/01/2021	BR123-fire battery maint. c...	Equipment O & M	01 GENERAL FUND:01.0...	25.53
Total Dallas Auto Parts				0.00
Falls City Fire Association				
10/01/2021	Firehose direct-Inv # 0026...	Accounts Payable		-1,327.00
10/01/2021	FireHoseDirect repayment ...	Professional Services	01 GENERAL FUND:01.0...	500.00
10/01/2021	Geargard repayment for J...	Professional Services	01 GENERAL FUND:01.0...	827.00
Total Falls City Fire Association				0.00
General Rental Center of Dallas				
10/01/2021	121243	Accounts Payable		-342.00
10/01/2021	45 Towable lift-tree limb re...	Equipment O & M	11 STREET FUND	342.00
Total General Rental Center of Dallas				0.00
Great American Financial Services				
10/01/2021	Inv30116798	Accounts Payable		-189.00
10/01/2021	Copier Lease Payment 09/...	Professional Services	01 GENERAL FUND:01.0...	189.00
Total Great American Financial Services				0.00
KAMIND IT, Inc.				
10/01/2021	1021-0924	Accounts Payable		-172.00
10/01/2021	09/22/2021 Ofc 365	Professional Services	01 GENERAL FUND:01.0...	172.00
Total KAMIND IT, Inc.				0.00
Net Assets Corporation				
10/01/2021	66-202109	Accounts Payable		-26.00
10/01/2021	Lien Searches Sept '21	Professional Services	01 GENERAL FUND:01.0...	26.00
Total Net Assets Corporation				0.00

City of Falls City
Paid Bills Report
As of October 1, 2021

Date	Memo	Account	Class	Amount
Oregon Association of Water Utilities				
10/01/2021	31656	Accounts Payable		-2,088.75
10/01/2021	09/08/2021 Exvac for Perr...	Professional Services	20 WATER OPERATING ...	250.00
10/01/2021	9/20/21 Ellis St. Service R...	Professional Services	20 WATER OPERATING ...	361.25
10/01/2021	9/21/21 Ellis St. Repair, Co...	Professional Services	20 WATER OPERATING ...	340.00
10/01/2021	9/21/21 Ellis St. Repair, Ex...	Professional Services	20 WATER OPERATING ...	500.00
10/01/2021	9/21/21 Ellis St. Repair	Professional Services	20 WATER OPERATING ...	637.50
Total Oregon Association of Water Utilities				0.00
Oregon Fire Distict Directors Association				
10/01/2021	City of Falls City Vouluntee...	Accounts Payable		-2,400.00
10/01/2021	Retirement Contributions e...	Fire Fighter Retention	01 GENERAL FUND:01.0...	2,400.00
Total Oregon Fire Distict Directors Association				0.00
Polk Community Development Corporation				
10/01/2021	Loan ID 00092211 Loan Pa...	Accounts Payable		-51,296.82
10/01/2021	CDBG H19009 Draw 5	92211 Land Principal (G...	01 GENERAL FUND:01.0...	51,296.82
Total Polk Community Development Corporation				0.00
Quadient				
04/19/2021	Credit for overpayment	Accounts Payable		257.05
04/19/2021	Credit for overpayment	Operational Expenses	SHARED SERVICES	-257.05
Total Quadient				0.00
Royal Flush Portables, Inc				
10/01/2021	A-31596	Accounts Payable		-125.00
10/01/2021	Rent Monthly Fleeet Servic...	Professional Services	01 GENERAL FUND:01.0...	125.00
Total Royal Flush Portables, Inc				0.00
Sharon Volk Greve				
10/01/2021	Reimbursement Wilco/ Bo...	Accounts Payable		-1,254.00
10/01/2021	Wilco FCFD Paint markers	Facilities O & M	01 GENERAL FUND:01.0...	30.10
10/01/2021	Falls City Fire AED Supplies	Equipment O & M	01 GENERAL FUND:01.0...	697.92
10/01/2021	Falls City Community Cent...	Equipment O & M	01 GENERAL FUND:01.0...	525.98
Total Sharon Volk Greve				0.00
Spectrum Business				
10/01/2021	ACT# 8751132000019641	Accounts Payable		-235.10
10/01/2021	City Hall Phone and Internet	Facilities O & M	01 GENERAL FUND:01.0...	235.10
Total Spectrum Business				0.00
TerryByte Computer Repair				
10/01/2021	Inv001336	Accounts Payable		-325.00
10/01/2021	09/21 MSP 3 Hours , Rem...	Professional Services	01 GENERAL FUND:01.0...	81.25
10/01/2021	09/21 MSP 3 Hours , Rem...	Professional Services	11 STREET FUND	81.25
10/01/2021	09/21 MSP 3 Hours , Rem...	Professional Services	13 SEWER FUND	81.25
10/01/2021	09/21 MSP 3 Hours , Rem...	Professional Services	20 WATER OPERATING ...	81.25
Total TerryByte Computer Repair				0.00

City of Falls City
Paid Bills Report
 As of October 1, 2021

Date	Memo	Account	Class	Amount
Verizon Wireless				
10/01/2021	Inv 9884794281	Accounts Payable		-61.74
10/01/2021	PW Duty Phone 09/21	Internet/Phone	20 WATER OPERATING ...	61.74
Total Verizon Wireless				0.00
Xerox Financial Services				
10/01/2021	2828469	Accounts Payable		-180.75
10/01/2021	09/19-10/18 monthly Paym...	Professional Services	01 GENERAL FUND:01.0...	180.75
Total Xerox Financial Services				0.00
TOTAL				0.00

City of Falls City
Paid Bills Report
As of September 28, 2021

Date	Memo	Account	Class	Amount
CIS Trust				
07/26/2021	Inv FLC GASB75 2018 Final	Accounts Payable		-15,939.94
07/26/2021	Inv FLC GASB75 2018 Final	Worker's Comp Insura...	01 GENERAL FUND:01.0...	300.00
07/26/2021	Inv FLC GASB75 2018 Final	Worker's Comp Insura...	01 GENERAL FUND:01.0...	6,700.00
07/26/2021	Inv FLC GASB75 2018 Final	Worker's Comp Insura...	01 GENERAL FUND:01.0...	1,500.00
07/26/2021	Inv FLC GASB75 2018 Final	Worker's Comp Insura...	01 GENERAL FUND:01.0...	400.00
07/26/2021	Inv FLC GASB75 2018 Final	Worker's Comp Insura...	11 STREET FUND	1,500.00
07/26/2021	Inv FLC GASB75 2018 Final	Worker's Comp Insura...	20 WATER OPERATING ...	3,000.00
07/26/2021	Inv FLC GASB75 2018 Final	Worker's Comp Insura...	13 SEWER FUND	2,500.00
07/26/2021	Inv FLC GASB75 2018 Final	Professional Services	SHARED SERVICES	39.94
Total CIS Trust				0.00
KAMIND IT, Inc.				
09/28/2021	FC 1228	Accounts Payable		-544.40
09/28/2021	03/22/2021 inv #0321 Ofc ...	Professional Services	01 GENERAL FUND:01.0...	172.00
09/28/2021	07/01/2021 inv 0721 Ofc 3...	Professional Services	01 GENERAL FUND:01.0...	172.00
09/28/2021	07/06/2021 service charge	Professional Services	01 GENERAL FUND:01.0...	21.47
09/28/2021	09/22/2021 Inv 0921 Ofc ...	Professional Services	01 GENERAL FUND:01.0...	172.00
09/28/2021	09/09/2021 Service Charge	Professional Services	01 GENERAL FUND:01.0...	6.93
Total KAMIND IT, Inc.				0.00
Quadient				
04/19/2021	Credit for overpayment	Accounts Payable		257.05
04/19/2021	Credit for overpayment	Operational Expenses	SHARED SERVICES	-257.05
Total Quadient				0.00
TOTAL				0.00

City of Falls City
Paid Bills Report
As of October 15, 2021

Date	Memo	Account	Class	Amount
CIS Trust				
07/26/2021	Inv FLC GASB75 2018 Final	Accounts Payable		-15,939.94
07/26/2021	Inv FLC GASB75 2018 Final	Worker's Comp Insura...	01 GENERAL FUND:01.0...	300.00
07/26/2021	Inv FLC GASB75 2018 Final	Worker's Comp Insura...	01 GENERAL FUND:01.0...	6,700.00
07/26/2021	Inv FLC GASB75 2018 Final	Worker's Comp Insura...	01 GENERAL FUND:01.0...	1,500.00
07/26/2021	Inv FLC GASB75 2018 Final	Worker's Comp Insura...	01 GENERAL FUND:01.0...	400.00
07/26/2021	Inv FLC GASB75 2018 Final	Worker's Comp Insura...	11 STREET FUND	1,500.00
07/26/2021	Inv FLC GASB75 2018 Final	Worker's Comp Insura...	20 WATER OPERATING ...	3,000.00
07/26/2021	Inv FLC GASB75 2018 Final	Worker's Comp Insura...	13 SEWER FUND	2,500.00
07/26/2021	Inv FLC GASB75 2018 Final	Professional Services	SHARED SERVICES	39.94
Total CIS Trust				0.00
Polk County Public Works				
10/15/2021	Inv 09233211426	Accounts Payable		-226,031.31
10/15/2021	2021.06.30 Final Payment ...	'16 Dutch Crk Grant (St...	11 STREET FUND	226,031.31
Total Polk County Public Works				0.00
Quadient				
04/19/2021	Credit for overpayment	Accounts Payable		257.05
04/19/2021	Credit for overpayment	Operational Expenses	SHARED SERVICES	-257.05
Total Quadient				0.00
TOTAL				0.00

City of Falls City
Paid Bills Report
As of September 28, 2021

Date	Memo	Account	Class	Amount
CIS Trust				
07/26/2021	Inv FLC GASB75 2018 Final	Accounts Payable		-15,939.94
07/26/2021	Inv FLC GASB75 2018 Final	Worker's Comp Insura...	01 GENERAL FUND:01.0...	300.00
07/26/2021	Inv FLC GASB75 2018 Final	Worker's Comp Insura...	01 GENERAL FUND:01.0...	6,700.00
07/26/2021	Inv FLC GASB75 2018 Final	Worker's Comp Insura...	01 GENERAL FUND:01.0...	1,500.00
07/26/2021	Inv FLC GASB75 2018 Final	Worker's Comp Insura...	01 GENERAL FUND:01.0...	400.00
07/26/2021	Inv FLC GASB75 2018 Final	Worker's Comp Insura...	11 STREET FUND	1,500.00
07/26/2021	Inv FLC GASB75 2018 Final	Worker's Comp Insura...	20 WATER OPERATING ...	3,000.00
07/26/2021	Inv FLC GASB75 2018 Final	Worker's Comp Insura...	13 SEWER FUND	2,500.00
07/26/2021	Inv FLC GASB75 2018 Final	Professional Services	SHARED SERVICES	39.94
Total CIS Trust				0.00
King's Pumping Service				
09/28/2021	19244	Accounts Payable		-632.50
09/28/2021	Fire Station/ Boondocks ta...	Professional Services	13 SEWER FUND	632.50
Total King's Pumping Service				0.00
L & L Equipment				
09/28/2021	Inv 46592	Accounts Payable		-89.83
09/28/2021	V-Belt- Mower	Equipment O & M	01 GENERAL FUND:01.0...	50.59
09/28/2021	Remaining Balance	Equipment O & M	01 GENERAL FUND:01.0...	39.24
Total L & L Equipment				0.00
Mid Willamette Valley COG				
09/28/2021	Inv #1191	Accounts Payable		-2,205.00
09/28/2021	Associate Planner-Aug 21	Professional Services	01 GENERAL FUND:01.0...	2,205.00
Total Mid Willamette Valley COG				0.00
MNOP				
09/28/2021	Aug 21 statement	Accounts Payable		-182.21
09/28/2021	Inv CL 19568-IN p	Equipment O & M	01 GENERAL FUND:01.0...	177.15
09/28/2021	Finance Charge	Facilities O & M	01 GENERAL FUND:01.0...	5.06
Total MNOP				0.00
Office Craft				
09/28/2021	Inv #1651, Inv#1339	Accounts Payable		-145.72
09/28/2021	B/W & Color Copies	Facilities O & M	01 GENERAL FUND:01.0...	43.83
09/28/2021	B/W & Color Copies-Past ...	Facilities O & M	01 GENERAL FUND:01.0...	101.89
Total Office Craft				0.00
Oregon Association of Water Utilities				
09/28/2021	31518	Accounts Payable		-3,500.00
09/28/2021	Water Operator of Record ...	Professional Services	20 WATER OPERATING ...	1,500.00
09/28/2021	Sewer Operator of Record ...	Professional Services	13 SEWER FUND	2,000.00
Total Oregon Association of Water Utilities				0.00

City of Falls City
Paid Bills Report
As of September 28, 2021

Date	Memo	Account	Class	Amount
Pacific Power				
09/28/2021	multiple accounts, 210915...	Accounts Payable		-1,500.53
09/28/2021	09/21 Parks	UTILITIES	01 GENERAL FUND:01.0...	183.54
09/28/2021	09/21 Sewer Power	UTILITIES	13 SEWER FUND	201.06
09/28/2021	09/21 Fire Power	UTILITIES	82 FIRE EQUIPMENT/OP...	131.52
09/28/2021	09/21 Street Power	UTILITIES	11 STREET FUND	506.79
09/28/2021	0921 Water Power	UTILITIES	20 WATER OPERATING ...	53.66
09/28/2021	09/21 City Hall & Dr Ofc P...	UTILITIES	SHARED SERVICES	423.96
Total Pacific Power				0.00
Petro Card				
09/28/2021	C793488	Accounts Payable		-309.39
09/28/2021	PW Fuel	Equipment O & M	11 STREET FUND	103.13
09/28/2021	PW Fuel	Equipment O & M	13 SEWER FUND	103.13
09/28/2021	PW Fuel	Equipment O & M	20 WATER OPERATING ...	103.13
Total Petro Card				0.00
Polk Community Development Corporation				
09/28/2021	H19009-4	Accounts Payable		-74,637.00
09/28/2021	CDBG H19009 Draw 4	'19 CDBG Housing Gra...	01 GENERAL FUND:01.0...	74,637.00
Total Polk Community Development Corporation				0.00
Quadient				
04/19/2021	Credit for overpayment	Accounts Payable		257.05
04/19/2021	Credit for overpayment	Operational Expenses	SHARED SERVICES	-257.05
09/28/2021	Acct: 7900 0440 8064 7419	Accounts Payable		-433.23
09/28/2021	Postage & Machine 09/21	Operational Expenses	01 GENERAL FUND:01.0...	144.41
09/28/2021	Postage & Machine 09/21	Operational Expenses	13 SEWER FUND	144.41
09/28/2021	Postage & Machine 09/21	Operational Expenses	20 WATER OPERATING ...	144.41
Total Quadient				0.00
Spectrum Business				
09/28/2021	Inv #0019641082321, Inv ...	Accounts Payable		-244.66
09/28/2021	Clinic phone/internet	Facilities O & M	01 GENERAL FUND:01.0...	11.28
09/28/2021	Fire phone/internet	UTILITIES	82 FIRE EQUIPMENT/OP...	77.80
09/28/2021	CC phone/internet	Facilities O & M	01 GENERAL FUND:01.0...	155.58
Total Spectrum Business				0.00
TerryByte Computer Repair				
09/28/2021	Inv001284	Accounts Payable		-250.00
09/28/2021	08/21 MSP 3 Hours , Rem...	Professional Services	01 GENERAL FUND:01.0...	62.50
09/28/2021	08/21 MSP 3 Hours , Rem...	Professional Services	11 STREET FUND	62.50
09/28/2021	08/21 MSP 3 Hours , Rem...	Professional Services	13 SEWER FUND	62.50
09/28/2021	08/21 MSP 3 Hours , Rem...	Professional Services	20 WATER OPERATING ...	62.50
Total TerryByte Computer Repair				0.00
True North Emergency Equipment				
09/28/2021	Inv A09089	Accounts Payable		-161.82
09/28/2021	Valve and Ball Kit- Fire	Equipment O & M	01 GENERAL FUND:01.0...	161.82
Total True North Emergency Equipment				0.00

City of Falls City
Paid Bills Report
As of September 28, 2021

Date	Memo	Account	Class	Amount
US Bank Visa				
09/28/2021	Account: 47985312149811...	Accounts Payable		-621.62
09/28/2021	Amazon_08/21' Fee	Facilities O & M	01 GENERAL FUND:01.0...	12.99
09/28/2021	Banister designs- Name pl...	Council Approved Proje...	01 GENERAL FUND:01.0...	39.50
09/28/2021	Zoom-Webinar	Professional Services	01 GENERAL FUND:01.0...	54.99
09/28/2021	Adobe- Office use	Professional Services	01 GENERAL FUND:01.0...	14.99
09/28/2021	Intuit checks-Reorder	Facilities O & M	01 GENERAL FUND:01.0...	429.97
09/28/2021	Office Supplies	Operational Expenses	01 GENERAL FUND:01.0...	69.18
Total US Bank Visa				0.00
Valley Electric Company, LLC				
09/28/2021	Sept '21 Statements- INV I...	Accounts Payable		-105.80
09/28/2021	Lift Station Repair	Professional Services	13 SEWER FUND	105.80
Total Valley Electric Company, LLC				0.00
Van Well Building Supply				
09/28/2021	Aug 21' Statement	Accounts Payable		-21.99
09/28/2021	16' Grade Stake 50 pc	Equipment O & M	01 GENERAL FUND:01.0...	21.99
Total Van Well Building Supply				0.00
Xerox Financial Services				
09/28/2021	2778455	Accounts Payable		-180.75
09/28/2021	08/19-09-18 monthly Paym...	Professional Services	01 GENERAL FUND:01.0...	180.75
Total Xerox Financial Services				0.00
TOTAL				0.00

Polk Cemetery Savers Report

Mr. Foscoli,

As of Saturday October 16th, we will have repaired and reset all of the large, loose headstones in the Upper Cemetery. We will still have several small loose headstones to repair and reset before the weather turns cold and wet. We normally can't work past the end of October.

We are now working in the southern section area of the cemetery that has no trees. We believe we will finish 98 of the 120 plots of the upper cemetery map. We will have repaired and reset some of the loose and leaning monuments in plots 99 through 120. Before we finish this year, we will have repaired and reset all of the loose monuments that could have fallen and injured someone. The monuments that are left are small and really pose no danger of injury to visitors. That being said, there is always the possibility of someone leaning heavily or pushing on a monument and toppling it. No one can protect against that.

We have found a lot of broken glass around the headstones. Other cemeteries have restricted the use of glass containers for flowers. I urge Falls City to consider doing the same. Florists now stock plastic containers with points on them specifically to place in the earth around the headstones. The only places these will not work are in the plots that have been concreted over. Plastic flower containers there will have to sit on top of the concrete.

We have found and eliminated in-ground yellow jacket nests. There is one large Hornets' nest (basketball size) across from the porta-potty location 15 feet up in the large fir tree. They didn't bother us. There is a lot of gopher activity at the cemetery. Gophers tunneling under the monuments will cause them to lean over time.

When we return next March, we don't think we will need the porta-potty. It can be removed in November. The rock pile should be enough to finish the rest of the cemetery if no one removes any over the winter.

I estimate we will need about three weeks more work next year weather permitting. We may be working all of March at the cemetery if March is cold and wet.

To date we have spent over 345 hours of volunteer time repairing and cleaning the Upper Cemetery monuments. As a comparison, we spent 459 hours at the Lower Cemetery. We have had to replace two sandstone bases with concrete. It appears as though someone used bleach on the monuments, and it soaked into the sandstone. The bases were damaged badly and were unusable. Bleach causes sandstone to delaminate from the inside. Bleach and other chemicals should not be used in the cemeteries. Water and a soft bristle brush along with a plastic scraper and clean rinse water is all that is needed to clean the headstones. We have sprayed all of the repaired and cleaned monuments with a biocide called D/2. The biological growth should be controlled for about 4 years.

When we are finished this year, I will mark the pieces of old concrete and damaged bases with bright orange marking paint so they can be identified and removed. Some were too large for us to put on the debris pile. The debris pile is in the NE corner North of the access road.

If you have any questions let me know.

Lloyd Collins
Polk Cemetery Savers



OFFICIAL USE:
BUSINESS LICENSE NUMBER:
 2020 - _ _ _ _

299 Mill Street, Falls City, Oregon 97344

Phone: 503.787.3631 Fax: 503.787.3023

www.fallscityoregon.gov

This organization is an equal opportunity provider

APPLICATION FOR CITY BUSINESS LICENSE

TERM OF LICENSE

JULY 1, 2020 – June 30, 2021

Check one:

First Time License: ☒

Renewal: ☐

Falls City Municipal Code 110.01- First time business licenses shall be reviewed and approved by City Council prior to a license being issued to a business for the first time.

Business Name: Best Ever Solutions Technologies Zoning: _____

Owner(s): Rachel Best - (AKA - Evelyn Rachel Best)

Location of Business: old clinic building

Mailing address (if different): main Street

Business Phone: 503-437-4150 Business Fax: _____

Email Address: Bestever.solutions@yahoo.com

Website: N/A

Number of Employees: Self-only X Part-Time _____ Full-Time _____

Home-Based Business: (Circle one) YES NO

Please review the list of business types below and circle the most appropriate classification.

110000 Ag, Forestry, Fishing & Hunting

420000 Wholesale Trade

210000 Mining

440000 Retail

220000 Utilities

480000 Transportation Warehousing

230000 Construction

510000 Information

310000 Manufacturing

520000 Finance & Insurance

Revised June 02, 2020

City of Falls City Business License



530000 Real Estate/Rental & leasing
 540000 Professional, Scientific, Technical
 Services
 550000 Management of Company & Enterprises
 560000 Admin Support/Waste Management &
 Remediation
 610000 Education Services

620000 Health Care & Social Assistance
 710000 Arts, Entertainment & Recreation
 720000 Accommodation & Food Services
 810000 Other Services (excluding Public
 Admin)
 920000 Public Administration

PRODUCTS SOLD OR SERVICES RENDERED

Technology Assistance - Business Social Media -
Logo Creation - Business Plans - marketing materials
SALES -

DESCRIBE AVAILABLE PARKING

IMPACT ON LOCAL TRAFFIC

one vehicle parking spot needed for myself

ENVIRONMENTAL IMPACTS (i.e. noise, waste products, odors, storage of hazardous materials)

NONE

**DOES THE BUSINESS COMPLY WITH REQUIRED BUSINESS RECYCLING AS DEFINED
 IN FALLS CITY MUNICIPAL CODE SECTION CHAPTER 53.04.150: BUSINESS
 RECYCLING (See Attached)**

YES ☐ NO ☐

OREGON STATE LIQUOR CONTROL COMMISSION (OLCC):

Will alcohol be sold on the premises? (Circle one): YES ☐ NO ☒

If YES, provide OLCC PREMISE # _____ OLCC LICENSE
 # _____

COUNTY AND STATE LICENSING INFORMATION:

State Business Registry #: 161636296

Please describe information pertaining to Polk County or State Issued Licenses that you currently hold.

Oregon business #
EID # 82-3243842

FEE SCHEDULE. Resolution 2013-03 defines business license fees.

Type of License	Employees	License Fee
Home Occupation, no employees	0 (Self)	\$50.00
Home Occupation, with employees	1 +	\$75.00
Commercial	n/a	\$100.00
Temporary		Same fee as business licenses categories

I hereby certify that the information contained herein is true to the best of my knowledge. I agree to abide by all applicable codes and ordinances of the City of Falls City and to correct any hazards or violations as they may pertain to the above business. Issuance of this license does not guarantee that the site or use conforms to the City of Falls City land use regulations.

NAME:

Evelyn Rachel Best

BUSINESS NAME:

Best Ever Solutions and Technologies

SIGNATURE OF APPLICANT:

Rachel Best

Office Use Only:

RECEIVED BY: _____

DATE: _____

TYPE OF LICENSE: _____

AMOUNT PAID: _____

RECEIPT #: _____

APPROVED BY: _____

DATE COUNCIL APPROVED: _____

CONDITIONS OF APPROVAL:

BEST EVER SOLUTIONS AND TECHNOLOGIES

[Close](#)

Please review this application (including the business name) with attention to spelling. Once your filing has been submitted, you may not be able to correct some data without additional fees.

Business Overview	Edit	Counties	Edit	Authorized Representative	Edit
Name : BEST EVER SOLUTIONS AND TECHNOLOGIES		Baker, Benton, Clackamas, Clatsop, Columbia, Coos, Douglas, Hood River, Linn, Marion, Multnomah, Polk, Tillamook, Washington, Yamhill		Name: EVELYN RACHEL BEST	
Type : Assumed Business Name (ABN)				Address:	
Registry Number : 161636296				11575 Orrs Corner Road	
Business Activity : Data entry, personal assistant, photography and technology services.				Dallas OR 97338	
Email : besteversolutions@yahoo.com				USA	
Principal Place of Business:					
11575 Orrs Corner Road					
dallas OR 97338					
USA					
Contact : Rachel Best (503)437-4150					

Registrant

[Edit](#)

Name: EVELYN RACHEL BEST

Address:

11575 Orrs Corner Road

Dallas OR 97338

USA



Oregon
Secretary of State
Bev Clarno

Oregon Business Registry
Secretary of State Corporation Division

Welcome EVELYN BEST [Manage Login](#) | [Log Out](#)

BEST EVER SOLUTIONS AND TECHNOLOGIES

Thank you for submitting your filing and processing fee.
Your filing has been submitted for processing.
Initial processing will begin within one business day.

Order Number: 94159844

Fee: \$50.00

Registry Number: 161636296

Business Name: BEST EVER SOLUTIONS AND TECHNOLOGIES

Filing Type: Assumed Business Name (ABN)

When your entity is finished with the filing process, you will receive an acknowledgment email.

Your credit card statement will read "OR Sec/State CorpDiv"

Email questions to corporation.division@oregon.gov or call 503-986-2200

Click continue to return to the business home page for additional filings (next steps) for this business.

Continue

AGENDA REPORT

TO: CITY COUNCIL
FROM: CITY MANAGER FOSCOLI
SUBJECT: MUNICIPAL COURT & CODE SERVICES
DATE: OCTOBER 18, 2021

BACKGROUND

The City of Falls City has in the past pursued a code enforcement program to ensure that health and safety were front and center in the residents' minds. Due to staffing turnover, as well as financial challenges of sustaining a part-time position with limited funds, the code services officer position has now been vacant for more than 2 years. Since code enforcement is one of the council's stated goals, work has been going on to bring back a program that could be sustained with the limited funds available.

SUMMARY

Falls City council approved entering into a contract with the city of Dallas for code enforcement services at the last council meeting on September 13. Starting on October 1, Mark Lapinskas, Dallas' most senior Code Enforcement officer has been touring the city along with city staff to familiarize himself with the various levels of code non-compliance that are occurring in the community. As stated previously, his focus will be on health & safety issues as well as engaging with the community to fulfill the city's goal to help educate residents on the health & safety aspect of our municipal code. His other duties will include scheduling mitigating efforts with city assistance for those in non-compliance within 2021.

As part of the city's communication plan on code enforcement, Mark will be available at upcoming town halls at the end of October, beginning of December and beginning of January to answer any questions regarding enforcement of health & safety related codes. Since no citations will be issued to properties in non-compliance, until they've had the opportunity to voluntarily address their code infractions during the remainder of 2021, Falls City will not be resuming court services until February. These official proceedings will be held at Dallas' municipal court based on an existing IGA (Intergovernmental Agreement).

STAFF RECOMMENDATION

N/A

PROPOSED MOTION

N/A

ATTACHMENTS

Attachment A – Code Enforcement Executed Contract

Attachment B – Mark Lapinskas Bio & Photo

INTERGOVERNMENTAL AGREEMENT
BETWEEN THE CITY OF FALLS CITY
AND THE CITY OF DALLAS
FOR THE PROVISION OF CODE SERVICES
AND RELATED SERVICES

This Agreement is made and entered into by the City of Falls City (hereinafter "Falls City"), an Oregon municipal corporation and the City of Dallas (hereinafter "Dallas"), an Oregon municipal corporation.

RECITALS

A. Falls City wishes to enter an intergovernmental agreement with Dallas for the provision of code services within Falls City.

B. Dallas employs code services employees and has the capacity to provide such services on the terms and conditions set forth in this Agreement.

C. The parties have authority to enter into this intergovernmental agreement pursuant to the powers contained in their respective Charters and ORS 190.010.

AGREEMENT

Now, therefore, with the recitals above acknowledged and incorporated herein, it is agreed by and between the parties as follows:

1. SERVICES PROVIDED BY DALLAS.

Dallas agrees to provide the following services to Falls City:

- Perform 10 hours of Code Services work per week for the duration of this agreement; field schedule will be set by Dallas and may vary week-to-week.
- Provide Dallas official vehicle for use to perform the services of this agreement.
- Provide telecommunications and photographic technology for communications, documentation, scheduling and evidence.
- Provide code services technology for inputting, tracking and reporting on code services complaints, contacts and related service issues.

- Provide monthly activity reports to Falls City by the 10th day of the month following services rendered.
- Provide quarterly reports to Falls City on or around the following dates: Jan. 15, 2022; April 15, 2022; July 15, 2022.
- Receive and respond to complaints from Falls City residents.
- Provide outreach education and information to community members and violators.
- Make first contact with municipal code violators.
- Issue notices of violations.
- Conduct compliance inspections.
- Issue citations, when and where appropriate.
- Process citations through the Dallas Municipal Court, in accordance with that separate Intergovernmental Agreement between the parties for Municipal Court and Related Services.
- Collect court revenues to be distributed to Falls City, in accordance with that separate Intergovernmental Agreement between the parties for Municipal Court and Related Services.

2. OBLIGATIONS OF FALLS CITY

Falls City will:

- Provide three equal payments of \$8,250.00, each; due on December, 15, 2021; March 15, 2022; June 15, 2022.
- Arrange for “meet and greet” information, education and introduction events between Dallas staff and appropriate local government and community members during the initial phase (orientation period) of the agreement or by November 1, 2021.
- Provide advance communications to the community prior to the start of field work by Dallas staff.
- Provide any received community feedback in writing to Dallas staff within 10 days of receipt.
- Provide a community map to Dallas staff.
- Provide relevant municipal code documents, if not available online.
- Provide community code enforcement priorities to Dallas staff.
- Discuss with Dallas staff and agree upon an education, information and enforcement process, community need priorities and timelines, seeking a phased-in enforcement approach.
- Provide applicable citations, notices, warnings, parking tags, information hand-outs, etc. under the name and title of Falls City that Dallas staff may use in the

performance of its services under this Agreement. Information will include direct contact information of Dallas staff.

- Allow for an initial three-week orientation period with actual field work to begin the week of October 25, 2021 or upon development and receipt of deliverable Falls City outreach materials, whichever occurs later.
- Forward complaints received and issues encountered directly to Dallas staff.
- Provide resources and process direction regarding nuisance abatement; abatement costs are not considered to be a part of this agreement.

3. TERM.

The term of this Agreement shall commence on October 1, 2021, and end on June 30, 2022.

4. EMPLOYEES

All Dallas staff employed in the performance of this Agreement shall be employees of Dallas, and Dallas shall remain fully responsible for all taxes, assessments, fees, premiums, wage holdings and other direct and indirect compensation, benefits, and related obligations with respect to its employees.

5. TERMINATION

This Agreement may be terminated by either party without cause upon giving a 180 days' prior written notice to terminate; provided, that distribution of the proceeds of fines and payment of all fees authorized under this agreement that are distributable or payable after the date of termination shall survive the termination of this Agreement.

6. APPLICABLE LAW

This Agreement shall be governed by and construed in accordance with the laws of the State of Oregon.

7. COMPLIANCE WITH LAWS

In connection with their activities under this Agreement, both parties shall comply with all Federal, state, and local laws applicable to the work under this Agreement.

8. INDEMNIFICATION

In accordance with the Oregon Constitution and the Oregon Tort Claims Act, to the maximum extent permitted by law, the parties shall hold and save each other, their officers, agents, and employees, harmless and shall defend and indemnify each other from any claims for damages to property or injury to persons which may be occasioned in whole or in part by the acts or omissions of the parties under this Agreement.

9. AMENDMENTS

To be effective, any amendment to this Agreement must be approved by each party and signed by an authorized representative of each party.


13. COMPLETE AGREEMENT

This Agreement constitutes the entire agreement between the parties. No waiver, consent, modification, or change of terms of this Agreement shall bind either party unless in writing and signed by both parties. Such waiver, consent, modification or change if made, shall be effective only in specific instances and for specific purpose given. There are no understandings, agreements, or representations, oral or written, not specified herein regarding this Agreement.

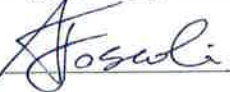
14. COUNTERPARTS

This Agreement may be executed in two or more counterparts (by facsimile or otherwise) each of which is an original and all of which when taken together are deemed one agreement binding on all parties, notwithstanding that all parties are not signatories to the same counterpart.

CITY OF DALLAS

By: 
Name: BRIAN LATTA
Title: City Manager
Date: 9/28/2021

CITY OF FALLS CITY

By: 
Name: AJ Foscoli
Title: City Manager
Date: 9/28/2021



Mark Lapinskas

Code Services Specialist for the City of Dallas since September 2019

Master's Degree - Bellevue University, Bellevue N.E.

Background/Positions:

Law enforcement background including chief of police, Mayor of Kendrick, Idaho, Loss Prevention and operations Manager for two fortune 500 companies.

Mark has worked in Code Services for the last two years and enjoys serving the community and is looking forward to working with the community of Falls City.